

ESS

Electronic Services System – Coordinating Committee Meeting

Agenda

8711 Windsor Parkway, Suite 2

Johnston, Iowa 50131

November 7, 2019

10:15 A.M. to 2:00 P.M.

- **Welcome and Introductions**
- **September 19, 2019 – ESS Coordinating Committee Meeting Summary – Approval**
- **ESS Subcommittee Appointments – Approval**
- **Financial Reports**
 - **BOA 2019 3rd Quarter and YTD Report and Fund 255 FY 2020 1st Quarter Report and YTD Report – Approval**
 - **Office of the State Treasurer and State Auditor Briefings – Discussion**
- **ESS Budgets**
 - **Revenue Trends and Sustainability – Discussion**
 - **Consolidated Budget Plan: Chart of Accounts – Approval**
 - **Fund 255 FY 2020 Budget Amendment – Approval**
 - **BOA CY 2019 Budget Amendment – Approval**
 - **BOA CY 2020 Budget – Approval**
 - **BOA ESS Treasury Management Account – Approval**
- **Contracts and Agreements**
 - **Local Service Provider FY 2021 COLA – Discussion**
 - **Bergan KDV CY 2020 Engagement – Approval**
 - **Rafferty Group CY 2020 Engagement – Approval**
 - **DOT & Department of Revenue – 28E Agreement Templates – Discussion**
- **Policies and Procedures**
 - **CY 2020 Meeting Calendar – Approval**
 - **PCI and Security Policies – Approval**
- **Key Project Updates**
 - **E-Submission 2.0 Recorders' Interface – Discussion**
 - **Production Update**
 - **Web Design and Content Management Update – Discussion**
 - **Declaration of Value Project Proposal – Discussion**
- **Other Project Updates – Discussion**
 - **Quarterly Stakeholder Newsletter**
 - **2019 Fall Campaign Plans**
 - **ILR Fall Conference Recap**
 - **ILR Deputies Conference – September, 2020**
 - **Stakeholder Update – Bob Rafferty**
- **PRIA Update**
 - **Document Rejections Paper**
 - **PRIA Bylaws Update**
- **Adjourn - Next Regular Meeting February 6, 2020**

Note: A meeting of the ICRA Executive Board and the ESS Coordinating Committee will immediately precede the ESS meeting at 10:00 AM.