

ESS

Electronic Services System – Finance Subcommittee Meeting

Agenda

April 4, 2019

8711 Windsor Parkway, Suite 2

10:00 A.M. to 3:00 P.M.

- **Welcome and Introductions**
- **March 7, 2019 Meeting Summary – Approval**
- **Project Financial Reports**
 - **BOA Accounts Payable – Approval**
 - **Fund 255 Accounts Payable – Approval**
 - **Financial Reports – Approval**
 - **February, 2019 Reports**
- **Finance 101**
 - **Subcommittee Charge and Role**
 - **ILR-ESS Finance History – Iowa Code, 28E, Policies and Procedures**
 - **Financial Overview – Fund 823, Fund 255, BOA, Reserve Funds**
 - **Chart of Accounts**
 - **Funding Source**
 - **Source History**
 - **Use History**
 - **Current and Future Uses**
 - **Trends**
 - **Strategic Direction**
 - **What Are The Goals?**
 - **What Are The Strategies and Tactics?**
 - **How Are These Reflected In Project Finances?**
 - **Participants and Roles**
 - **County Officials**
 - **Customers and Submitters**
 - **State Officials**
 - **Service Providers**
 - **Payment, Accounting, Auditing**
 - **Staff Roles**
 - **Customer Service, PM, Communications**
 - **Special Topics**
 - **Right Networks – Responsibility Matrix**
 - **Credit Card Usage**
 - **Expense Reimbursement**
 - **Enterprise Iowa Contract and MOU**
 - **Local Service Provider**
 - **Asset Methods and Reporting**
 - **Budgets**
 - **People, Services, Equipment**
 - **Current Trends - Fund 255 and BOA**
- **Wrap Up & Adjournment**

Next Regular Meeting:

May 9, 2019