

# ESS

Electronic Services System – Finance Subcommittee Meeting

## **Agenda**

### **Web Conference**

### **January 3, 2020**

### **8:30 A.M. to 9:30 A.M.**

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- **Welcome**
- **December 5, 2019 – Summary of Subcommittee Action – Approval**
- **Project Financial Reports**
  - **Accounts Receivable Update**
  - **January Summary of ESS BOA Payments – Approval**
  - **January Fund 255 Reimbursement Invoice – Approval**
  - **Financial Reports – Approval**
    - **November, 2019**
- **Sales Tax Exemption Update**
- **December Metrics Review**

**Next Meeting – February 4, 2020**

## **Finance Subcommittee**

**December 5, 2019**

The ESS Finance Subcommittee held a meeting via teleconference on Thursday, December 5, 2019.

**Members Present:** Amy Assink, Deb Kupka, GERALYN Greer, Jo Greiner, Sheri Jones and Stacie Herridge.

**Other Participants:** Lisa Long, Phil Dunshee, Kati Ross and Kathy Schacht

### **Meeting Summary**

The Subcommittee reviewed the November 7, 2019 meeting summary. Deb Kupka made a motion to approve the meeting summary. GERALYN Greer seconded, and the motion was approved.

### **Review of Update Payment Processes**

The Project Manager provide a review of the new process for the submission of reimbursement invoices to the State Treasurer's Office (TOS). The new process will allow Iowa Land Records to issue just one invoice per month to TOS on behalf of ESS and Iowa County Recorders Association. AP tables will no longer be required, because the payment of all expenses will have been shifted to the Bank of America Treasury Management account. Fund 255 reimbursable expenses will be reflected on the invoice from ESS/ICRA each month. Following any action of the Finance Subcommittee to approve the reimbursement invoice, the invoice will be forwarded by ESS staff to an ESS/ICRA officer (typically the ICRA President). The ICRA Treasurer, or other designated representative of the ESS Finance Subcommittee will be copied on this communication. Using a standard message template, the ESS/ICRA officer will in turn send an email to the TOS staff requesting payment for project activities as reflected in the reimbursement invoice. This process will ensure that reimbursement request submitted to TOS is authentic, and that it has been approved by the appropriate ESS/ICRA governing authorities.

### **December Fund 255 Reimbursement Invoice**

The Project Manager reviewed the Fund 255 reimbursement invoice and associated receipts for the month of December. It was noted that the content of the reimbursement invoice will likely change beginning January, 2020, because the reimbursement items will no longer be associated with a Fund 255 budget. All budgeted expenses will now be accounted for through the BOA Treasury Management account. Sheri Jones made a motion to approve the December Fund 255 Reimbursement Invoice. Stacie Herridge seconded, and the motion was approved.

### **Financial Reports**

The October 2019 financial reports were reviewed. Amy Assink made a motion to approve the October financial reports. Jo Greiner seconded, and the motion was approved.

### **November Metrics Review**

The Project Manager informed the subcommittee that e-submissions in July through November of 2019 were higher than in the same period for calendar year 2018. The month of October set a new record for e-submissions. November e-submissions were slightly below October but still up over 2018.

The meeting was adjourned at 9:40 AM.

The next meeting of the Finance Subcommittee will be held on January 3, 2020.

Iowa County Recorders Association  
 Johnston, IA 50131  
 8711 Windsor Parkway

# Invoice

Date	Invoice #
1/1/2020	01012020

Bill To
CLRIS - FUND 255 c/o Office of the State Treasurer Capitol Building Des Moines, IA 50319 Attn: Sherri Morano

Item	Description	Amount
Reimbursed Expense	Oasis Invoice #084476 (\$17,152.69); Oasis Invoice #085547 (\$17,015.25)	34,167.94
Reimbursed Expense	Brick Gentry #315759	1,000.00
Reimbursed Expense	Rafferty Group # 1415	500.00
Reimbursed Expense	Enterprise Iowa #1376-Management	20,618.75
Reimbursed Expense	Enterprise Iowa #1373- expense reimbursement	4,117.40
Reimbursed Expense	Lightedge #42264	3,072.90

<b>Total</b>	\$63,476.99
<b>Payments/Credits</b>	\$0.00
<b>Balance Due</b>	\$63,476.99



**Oasis AHR, Inc.**  
 7600 Office Plaza Drive South, Suite 100  
 West Des Moines, IA 50266

Invoice **084476**  
 Date **12/06/2019**

Pay Period Ending **11/30/2019**  
 Control Number **100104-201925**

**IOWA COUNTY RECORDERS ASSOCIATION**

8711 WINDSOR PARKWAY  
 SUITE 2  
 JOHNSTON, IA 50131

Gross Wages	13,612.86
Payroll Expense - Social Security	844.00
Payroll Expense - Medicare	197.39
Payroll Expense - Federal Unemployment	0.00
Payroll Expense - State Unemployment	45.77
Payroll Expense - Workers' Compensation	44.92
Service Fee	260.00
Benefits Procurement & Contributions	2,145.55
Postage Fee	2.20
<b>SUB-TOTAL ..</b>	<b>17,152.69</b>
<b>TOTAL INVOICE</b>	<b>17,152.69</b>

PAID - Ref XXXXXXXXXXXXXXX524 **17,152.69**  
 Do Not Remit Payment



**Oasis AHR, Inc.**  
 7600 Office Plaza Drive South, Suite 100  
 West Des Moines, IA 50266

Invoice **085547**  
 Date **12/20/2019**

Pay Period Ending **12/14/2019**  
 Control Number **100104-201926**

**IOWA COUNTY RECORDERS ASSOCIATION**

8711 WINDSOR PARKWAY  
 SUITE 2  
 JOHNSTON, IA 50131

Gross Wages	13,612.85
Payroll Expense - Social Security	844.00
Payroll Expense - Medicare	197.39
Payroll Expense - Federal Unemployment	0.00
Payroll Expense - State Unemployment	45.77
Payroll Expense - Workers' Compensation	44.92
Service Fee	260.00
Benefits Procurement & Contributions	2,008.12
Postage Fee	2.20
<b>SUB-TOTAL ..</b>	<b>17,015.25</b>
<b>TOTAL INVOICE</b>	<b>17,015.25</b>

PAID - Ref XXXXXXXXXXXXXXX524 17,015.25  
 Do Not Remit Payment



# BRICK GENTRY P.C.

Attorneys & Counselors At Law  
6701 Westown Parkway, Ste 100  
West Des Moines, IA 50266

Telephone: 515 274-1450  
Facsimile: 515 274-1488  
42-1189363

Electronic Services System  
Attn: Phil Dunshee, Project Manager  
VIA E-mail: payment@clris.com  
Johnston, IA 50131

Statement Date: December 25, 2019  
Statement No. 315759  
Account No. 18828.000  
Page: 1

Re: General Matters

### Fees

Legal Services - December 2019

For Current Services Rendered 1,000.00

Total Current Work 1,000.00

Previous Balance \$1,000.00

### Payments

12/13/2019 Payment -1,000.00

**Balance Due** \$1,000.00

Visit us at the following:



<https://www.linkedin.com/company/brick-gentry-p-c->

[www.brickgentrylaw.com](http://www.brickgentrylaw.com)

[paul.drey@brickgentrylaw.com](mailto:paul.drey@brickgentrylaw.com)



**The Rafferty Group**  
 3408 Woodland Av, Ste 210  
 West Des Moines, IA 50266  
 (515) 314-9462  
 rafferty@raffertygroup.com

# INVOICE

**BILL TO**

Lisa  
 Electronic Services System -  
 Iowa Land Records  
 8711 Windsor Parkway, Suite 2  
 Johnston, IA 50131

**INVOICE # 1415**  
**DATE 01/02/2020**

DATE	ACCOUNT SUMMARY	AMOUNT
12/04/2019	Balance Forward	\$500.00
	Payments and credits between 12/04/2019 and 01/02/2020	-500.00
	New charges (details below)	500.00
	Total Amount Due	\$500.00

ACTIVITY	QTY	RATE	AMOUNT
<b>Consulting</b> Government Relation Services - pursuant to agreement, charges per contract for December 2019.	1	500.00	500.00

TOTAL OF NEW CHARGES 500.00  
**BALANCE DUE \$500.00**

8711 Windsor Parkway, Suite 2  
Johnston, IA 50131

Date	Invoice #
1/2/2020	1376

<b>Bill To</b>
Iowa County Recorders Association - ESS Travis Case

Quantity	Description	Rate	Amount
110	BOA Treasury Management Fund Project Management services for the Iowa County Recorders Association - ESS. Services provided during the period of December, 2019 - BOA (11.25 total hours not billed)	100.00	11,000.00
85.5	Marketing and Communications services for the Iowa County Recorders Association - ESS. Services provided during the period of December, 2019 - BOA	77.50	6,626.25
66.5	Administrative Support services for the Iowa County Recorders Association - ESS. Services provided during the period of December, 2019 - BOA (4.25 total hours not billed)	45.00	2,992.50
		<b>Total</b>	\$20,618.75






8711 Windsor Parkway, Suite 2  
Johnston, IA 50131

Date	Invoice #
1/2/2020	1377

<b>Bill To</b>
Iowa County Recorders Association - ESS Travis Case

Quantity	Description	Rate	Amount
	BOA		
	Monthly multi-function printer/scanner service	250.00	250.00
4	ILR office space - December, 2019	625.00	2,500.00
4	Monthly ILR Basic and 800 phone service, fax service and Internet services - December, 2019	120.00	480.00
	All Covered Monthly IT Service Support Services - December, 2019	800.00	800.00
	Meeting with Eric Sloan - ESS Committee Member - Data Center Tour and Lunch w. Kelly Wallace	53.32	53.32
	Meeting with Jon Lewis - Title Services Corporation Des Moines w. Matt White	34.08	34.08
		<b>Total</b>	\$4,117.40

TSC DM

Drake Diner  
1111 25th  
Des Moines, IA  
277-1111

Server: Tricia  
09:10 AM  
Table 10/1  
DOB: 12/20/2019  
12/20/2019  
3/30016

SALE

VISA  
Card #XXXXXXXXXX9245  
Magnetic card present: DUNSHEE PHILIP  
Card Entry Method: S

3145742

Approval: 05707G

Amount: \$ 28.08  
+ Tip: 6.00  
= Total: 34.08

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Meeting with Eric Sloan  
+ Kelly Wallace

Thank you for visiting  
Jethro's BBQ  
2601 Adventureland Drive  
Altoona, IA 50009

Server: Jaznin  
11:59 AM  
TBL 12/1  
DOB: 12/19/2019  
12/19/2019  
5/50001

SALE

DISCOVER  
Card #XXXXXXXXXX1589  
Magnetic card present: DUNSHEE PHILLIP C  
Card Entry Method: S

5242882

Approval: 01970R

Amount: \$45.32  
+ Tip: 6.00  
= Total: 51.32

I agree to pay the above  
total amount according to the  
card issuer agreement.

X \_\_\_\_\_

Thank you for visiting  
Jethro's BBQ  
Jethro's BBQ,  
Home to all of your  
Special Event and  
Catering Needs.  
Don't forget to join  
our Birthday Club!



LightEdge Solutions  
 909 Locust, Suite 301  
 Des Moines, IA 50309  
 (P)515-471-1000  
 (F)515-471-1112

Address Service Requested

Iowa Land Records  
 8711 Windsor Parkway Suite 2  
 Johnston Iowa 50131

**Remittance Section**

Invoice Date: 12/01/2019  
 Account Number: **42264**  
 Invoice Number: INV00037435  
 Due Date: 12/31/2019  
 Total Due: \$3,072.90

Amount Enclosed: \$ \_\_\_\_\_

LightEdge Solutions  
 PO Box 874074  
 Kansas City, MO 64187-4074

**Please write your account number on your check and make payable to LightEdge Solutions**

Please detach and return above portion with your payment

**Invoice Information**

Invoice Date: 12/01/2019  
 Account Number: **42264**  
 Invoice Number: INV00037435  
 Due Date: 12/31/2019  
 PO Number:

**Summary of Charges**

Balance Due - Prior Billings \$0.00  
 Current Invoice Total \$3,072.90  
**Total Amount Due \$3,072.90**

hosting bandwidth

**Recent Transactions**

Transaction Date	Transaction Number	Transaction Type	Amount
11/01/2019	INV00036421	Invoice	\$3,072.90
11/18/2019	P-00022550	Check Payment	\$3,072.90

**Invoice Summary**

Subscription	Subscription Name	Location	Subtotal	Tax	TOTAL
A-S00002647	Hosting_Services_Rack 133075	8711 Windsor Parkway, Suite 2 Johnston IA	\$1,703.90	\$0.00	\$1,703.90
A-S00002649	Internet 133078	1435 Northridge Cr NE Altoona IA	\$1,349.00	\$0.00	\$1,349.00
A-S00002651	Mail_Services 133342	8711 Windsor Parkway, Suite 2 Johnston IA	\$20.00	\$0.00	\$20.00
A-S00006968	Managed_DNS 133080	1435 Northridge Cr NE Altoona IA	\$0.00	\$0.00	\$0.00
<b>Invoice Summary Subtotals</b>			<b>\$3,072.90</b>	<b>\$0.00</b>	<b>\$3,072.90</b>

**Invoice Details**

Rate Plan Name	Quantity	Unit Price	Subtotal	Tax	TOTAL
<b>Billing Dates: 01/01/2020-01/31/2020</b>					
<b>A-S00002647</b>					
Power - 120V/20A redundant Monthly	3	\$233.97	\$701.91	\$0.00	\$701.91
Power - 120V/20A redundant Monthly	1	\$116.99	\$116.99	\$0.00	\$116.99
Rack Space - Full Rack (DC1 - 48U 24 inch width) Monthly	1	\$850.00	\$850.00	\$0.00	\$850.00
Port Services - LAN, Copper GigE - Edge Monthly	1	\$35.00	\$35.00	\$0.00	\$35.00
			<b>Subtotal for A-S00002647: \$1,703.90</b>		
<b>A-S00002649</b>					
Burstable Internet Monthly	200	\$6.75	\$1,349.00	\$0.00	\$1,349.00
			<b>Subtotal for A-S00002649: \$1,349.00</b>		
<b>A-S00002651</b>					
Outbound Services (SMTP Relay, SmartHost) Monthly	1	\$20.00	\$20.00	\$0.00	\$20.00

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**Invoice Details Subtotal** **\$3,072.90**

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**Overage Details**

Subscription	Charge Details	Commit	Usage	Overage	Rate	Tax	TOTAL
A-S00002649	Burstable Internet Usage/Overage	200	0	0	8.5	\$0.00	\$0.00

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**Overage Subtotal** **\$0.00**

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LightEdge thanks you for your business.

**Contact Us**

Billing Inquiries billing@lightedge.com  
 Customer Service 1-877-771-3343  
 Website www.lightedge.com

Iowa County Recorders Association

Monthly AP Detail

As of January 2, 2020

01/02/20

Accrual Basis

Type	Date	Num	Name	Split	Credit
<b>Accounts Payable</b>					
Bill	01/01/2020	1061818	BerganKDV, Ltd.	Bookkeeping	4,400.00
Bill	12/25/2019	315759	Brick Gentry P.C.	Legal Fees	1,000.00
Bill	12/03/2019	1374	Enterprise Iowa	-SPLIT-	19,800.00
Bill	12/03/2019	1373	Enterprise Iowa	-SPLIT-	5,984.00
Bill	12/05/2019		Kathy Jurries	ESS Committee Travel	73.00
Bill	12/06/2019	084476	Oasis AHR, Inc.	-SPLIT-	17,152.69
Bill	12/20/2019	085547	Oasis AHR, Inc.	-SPLIT-	17,015.25
Bill	12/09/2019	6028	Promotions by Mindy	Education and Outreach-Rev	712.98
Bill	12/09/2019	6029	Promotions by Mindy	Education and Outreach-Rev	247.60
Bill	01/02/2020	1415	The Rafferty Group	Legal Fees	500.00
Total Accounts Payable					66,885.52
<b>TOTAL</b>					<b>66,885.52</b>

**Iowa County Recorders Association**  
**Monthly Credit Card Charges**  
**As of December 31, 2019**




Type	Date	Num	Name	Split	Credit
<b>Corp-BOA Visa 2026</b>					
Credit Card Charge	12/01/2019	200350184	Calltower	Teleconference	148.72
Credit Card Charge	12/03/2019	345707589	Amazon	Computer Software	272.70
Credit Card Charge	12/06/2019	22905	PRIA	Education and Outreach-Rev	395.00
Credit Card Charge	12/06/2019	5737806	Amazon	Office Supplies	26.70
Credit Card Charge	12/10/2019	1117790372	Adobe Systems	Dues and Subscriptions	56.17
Credit Card Charge	12/11/2019	1121286258	Adobe Systems	Dues and Subscriptions	52.99
Credit Card Charge	12/12/2019		Postmaster	Postage and Delivery	312.00
Credit Card Charge	12/13/2019	7020`	Community Bankers ...	Education and Outreach-Rev	775.00
Credit Card Charge	12/14/2019	70399	Maytech	Dues and Subscriptions	90.90
Credit Card Charge	12/16/2019	9608403-202	MISMO	Education and Outreach-Rev	2,500.00
Credit Card Charge	12/17/2019		Community Bankers ...	Education and Outreach-Rev	750.00
Credit Card Charge	12/21/2019	P1-54481238	intuit	Accounting Software-Services	109.98
Credit Card Charge	12/22/2019	AT-90212485	Atlassian	Computer Software	30.30
Credit Card Charge	12/23/2019	MC02255859	Mailchimp	Education and Outreach-Rev	381.65
Credit Card Charge	12/25/2019	INV01697585	Right Networks	Accounting Software-Services	30.00
Total Corp-BOA Visa 2026					5,932.11
<b>TOTAL</b>					<b>5,932.11</b>



P.O. Box 15284  
Wilmington, DE 19850

Business Advantage  
Relationship Rewards

**Customer service information**

-  Customer service: 1.888.852.5000
-  bankofamerica.com
-  Bank of America, N.A.  
P.O. Box 25118  
Tampa, FL 33622-5118

IOWA COUNTY RECORDERS ASSOCIATION INC  
8711 WINDSOR PKWY STE 2  
JOHNSTON, IA 50131-2296

# Your Full Analysis Business Checking Relationship Rewards Platinum Honors

for November 1, 2019 to November 30, 2019

**IOWA COUNTY RECORDERS ASSOCIATION INC**

## Account summary

Beginning balance on November 1, 2019	\$487,929.95
Deposits and other credits	1,716,183.98
Withdrawals and other debits	-1,699,682.40
Checks	-54,082.22
Service fees	-943.16
<b>Ending balance on November 30, 2019</b>	<b>\$449,406.15</b>

Account number: XXXXXXXXXXXXXXXXXXXX

# of deposits/credits: 80  
 # of withdrawals/debits: 176  
 # of days in cycle: 30  
 Average ledger balance: \$471,561.35

As of 06/07/2019, your account has earned \$163.22 in Cash Rewards this year and \$163.22 since enrolling in Bank of America Preferred Rewards for Business because of your Bank of America Merchant Services processing.

**Deposits and other credits**

Date	Transaction description	Customer reference	Bank reference	Amount
11/01/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902504016531350	80,100.60
11/01/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902504016269244	6,651.57
11/01/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902504016760607	4,376.83
11/01/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902504016782656	1,434.00
11/04/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902508003980647	70,964.80
11/04/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902508002369838	10,203.10
11/04/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902508010804622	7,336.28
11/04/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902508002801899	3,466.89
11/04/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902508010652724	1,940.84
11/04/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902508002860091	1,240.20

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**Deposits and other credits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/05/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902509001742848	75,379.40
11/05/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902508028251143	7,647.15
11/05/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902508029308396	662.00
11/06/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902509015033314	63,944.40
11/06/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902509015216199	5,767.06
11/06/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902509014893715	5,569.78
11/06/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902509015206269	1,735.00
11/07/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902510022070763	73,458.20
11/07/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902510022070747	6,827.87
11/07/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902510022445868	3,927.84
11/07/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902510022434522	1,202.00
11/08/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902512009272624	138,894.40
11/08/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902511017318569	5,229.79
11/08/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902511017679433	3,541.07
11/08/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902511017750465	1,427.00
11/12/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902516010958555	74,981.60

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## Deposits and other credits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
11/12/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902516000776532	9,604.73
11/12/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902516001029990	6,422.34
11/12/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902516011176973	1,865.70
11/12/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902516001005224	785.00
11/13/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902517003653486	78,106.80
11/13/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902516030157198	8,066.33
11/13/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902516025762939	942.00
11/14/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902518001295159	71,127.00
11/14/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902518001136961	8,324.83
11/14/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902518001368164	2,150.99
11/14/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902517020362582	1,464.00
11/15/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902519008893246	64,365.20
11/15/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902518016620478	6,941.02
11/15/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902518017092469	3,641.07
11/15/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902518017127538	1,130.00

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**Deposits and other credits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/18/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902522005376912	72,265.60
11/18/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902519020866765	8,837.59
11/18/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902522009643553	4,765.38
11/18/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902522004140389	3,067.58
11/18/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902522004157540	1,775.00
11/19/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902522024417985	56,178.60
11/19/19	BKOFAMERICA ATM 11/19 #000006649 DEPOSIT MEREDITH URBANDALE IA CKCD XXXXXXXXXXXX0197		950611190006649	24,141.52
11/19/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902522024206038	8,053.62
11/19/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902522024656243	1,639.80
11/20/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902524002145644	113,612.60
11/20/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902523019394617	5,834.27
11/20/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902523019791172	3,827.86
11/20/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902523019853503	2,249.00
11/21/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902525008806086	70,383.60
11/21/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902524016167244	6,385.33
11/21/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902524016470014	4,943.26

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Deposits and other credits - continued

Date	Transaction description	Customer reference	Bank reference	Amount
11/21/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902524016459665	910.00
11/22/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902526003324561	81,042.60
11/22/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902525021072064	8,074.56
11/22/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902525021220986	2,428.96
11/22/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902525021245568	1,245.00
11/25/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902529009379751	60,411.00
11/25/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902529008024482	11,601.78
11/25/19	ST OF IA-E.F.T. DES:E.F.T. ID:00003013649 INDN:IOWA COUNTY RECORDERS CO ID:2426004574 PPD		902525020305654	4,163.80
11/25/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902529008354801	2,119.61
11/25/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902529012800083	1,592.99
11/25/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902529008429313	680.00
11/26/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902530001928960	68,453.20
11/26/19	BANKCARD DES:BTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902529028780534	8,634.05
11/26/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902529029298003	1,430.00
11/27/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902531003063677	57,596.60

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**Deposits and other credits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/27/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902530018540944	8,147.76
11/27/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902530018979150	2,422.22
11/27/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902530018957243	1,320.00
11/29/19	VCI Clear DES:Settlement ID:3428B0324 INDN:Electronic Services Sy CO ID:4013137ZST CCD		902533011214198	67,859.80
11/29/19	BANKCARD DES:MTOT DEP ID:528414019714906 INDN:IOWA COUNTY RECORDERS CO ID:1470535472 CCD		902531018082095	9,440.08
11/29/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902533010330836	3,725.69
11/29/19	CSC DES:CSC CREDIT ID:IOWA RF INDN:IOWA PORTAL RF CO ID:4870658285 PPD		902533010342999	1,235.00
11/29/19	BANKCARD DES:MTOT DEP ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902533014492693	841.99

**Total deposits and other credits****\$1,716,183.98****Withdrawals and other debits**

Date	Transaction description	Customer reference	Bank reference	Amount
11/01/19	IOWA COUNTY RECO DES:CCD FL# 19304003654 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902505010527543	-56,334.00
11/01/19	IOWA COUNTY RECO DES:CCD FL# 19305003406 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902505017134507	-11,338.40
11/01/19	IOWA COUNTY RECO DES:CCD FL# 19304003653 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902505010527542	-4,687.40
11/01/19	BOFA MS 1922 DES:MERCH FEES ID:430132313509772 INDN:IOWA COUNTY RECORDERS CO ID:3210001922 CCD		902504016188377	-134.75
11/04/19	IOWA COUNTY RECO DES:CCD FL# 19305003406 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902508013331321	-67,305.80
11/04/19	IOWA COUNTY RECO DES:CCD FL# 19308003932 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902508022814746	-21,932.80

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	IOWA COUNTY RECO DES:CCD FL# 19305003405 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902508013331320	-6,457.79
11/04/19	BANKCARD DES:MTOT DISC ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902505020384065	-2,318.76
11/04/19	Vericheck INC DES:PURCHASE ID:59323919 INDN:3428 Electronic Serv CO ID:4013137ZST CCD		902508003944765	-2,014.92
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717701 INDN:LINN COUNTY RECORDER CO ID:1470535472 CCD		902505014451149	-442.63
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718055 INDN:SCOTT COUNTY RECORDER CO ID:1470535472 CCD		902505014451178	-206.85
11/04/19	BANKCARD DES:MTOT DISC ID:528414019714880 INDN:DALLAS COUNTY RECORDER CO ID:1470535472 CCD		902505014451092	-188.30
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717164 INDN:BLACK HAWK COUNTY RECO CO ID:1470535472 CCD		902505014451101	-175.80
11/04/19	BANKCARD DES:MTOT DISC ID:528414019714898 INDN:STORY COUNTY RECORDERS CO ID:1470535472 CCD		902505014451093	-167.31
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717768 INDN:JOHNSON COUNTY RECORDE CO ID:1470535472 CCD		902505014451155	-156.22
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718048 INDN:POTTAWATTAMIE COUNTY R CO ID:1470535472 CCD		902505014451177	-112.27
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717891 INDN:WARREN COUNTY RECORDER CO ID:1470535472 CCD		902505014451166	-89.08
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717172 INDN:BOONE COUNTY RECORDER CO ID:1470535472 CCD		902505014451102	-87.38
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717446 INDN:DUBUQUE COUNTY RECORDE CO ID:1470535472 CCD		902505014451129	-83.83
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717297 INDN:CLINTON COUNTY RECORDE CO ID:1470535472 CCD		902505014451114	-82.36
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717933 INDN:WAPELLO COUNTY RECORDE CO ID:1470535472 CCD		902505014451168	-79.51

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717867 INDN:WOODBURY COUNTY RECORD CO ID:1470535472 CCD		902505014451163	-78.94
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717404 INDN:DES MOINES COUNTY RECO CO ID:1470535472 CCD		902505014451125	-74.71
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717677 INDN:JASPER COUNTY RECORDER CO ID:1470535472 CCD		902505014451146	-73.51
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717883 INDN:WEBSTER COUNTY RECORDE CO ID:1470535472 CCD		902505014451165	-70.46
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717735 INDN:LEE COUNTY RECORDER CO ID:1470535472 CCD		902505014451152	-67.72
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717206 INDN:CERRO GORDO COUNTY REC CO ID:1470535472 CCD		902505014451105	-66.48
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717339 INDN:DICKINSON COUNTY RECOR CO ID:1470535472 CCD		902505014451118	-65.89
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717321 INDN:DELAWARE COUNTY RECORD CO ID:1470535472 CCD		902505014451117	-61.78
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717750 INDN:KOSSUTH COUNTY RECORDE CO ID:1470535472 CCD		902505014451154	-58.69
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717156 INDN:BENTON COUNTY RECORDER CO ID:1470535472 CCD		902505014451100	-58.30
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717362 INDN:GREENE COUNTY RECORDER CO ID:1470535472 CCD		902505014451121	-56.89
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718014 INDN:SIOUX COUNTY RECORDER CO ID:1470535472 CCD		902505014451174	-53.03
11/04/19	IOWALANDRECORDS DES:ELEC FEE ID:505874 INDN:505874 CO ID:3383693141 CCD		902505020759144	-47.50
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717586 INDN:MARSHALL COUNTY RECORD CO ID:1470535472 CCD		902505014451137	-46.98
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717271 INDN:CLAY COUNTY RECORDER CO ID:1470535472 CCD		902505014451112	-45.90
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717438 INDN:GRUNDY COUNTY RECORDER CO ID:1470535472 CCD		902505014451128	-45.84

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717941 INDN:WAYNE COUNTY RECORDER CO ID:1470535472 CCD		902505014451169	-45.82
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717610 INDN:MUSCATINE COUNTY RECOR CO ID:1470535472 CCD		902505014451140	-43.69
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717453 INDN:HARDIN COUNTY RECORDER CO ID:1470535472 CCD		902505014451130	-42.02
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717693 INDN:JONES COUNTY RECORDER CO ID:1470535472 CCD		902505014451148	-41.76
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718030 INDN:TAMA COUNTY RECORDER CO ID:1470535472 CCD		902505014451176	-41.47
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717644 INDN:MAHAKSA COUNTY RECORDE CO ID:1470535472 CCD		902505014451143	-41.42
11/04/19	BOFA MERCH SVCS DES:FINCL ADJ ID:430132313509772 INDN:IA CNTY RCRDRS ASSOC I CO ID:XXXXXXXXXB CCD		902508011519405	-40.00
11/04/19	BOFA MERCH SVCS DES:FINCL ADJ ID:430132313849862 INDN:IA CNTY RECRDRS ASSN I CO ID:XXXXXXXXXB CCD		902508011519406	-40.00
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717230 INDN:CARROLL COUNTY RECORDE CO ID:1470535472 CCD		902505014451108	-38.71
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717495 INDN:IOWA COUNTY RECORDER CO ID:1470535472 CCD		902505014451133	-38.45
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717743 INDN:LUCAS COUNTY RECORDER CO ID:1470535472 CCD		902505014451153	-37.49
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717651 INDN:MADISON COUNTY RECORDE CO ID:1470535472 CCD		902505014451144	-37.25
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717214 INDN:CEDAR COUNTY RECORDER CO ID:1470535472 CCD		902505014451106	-37.14
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717628 INDN:MONROE COUNTY RECORDER CO ID:1470535472 CCD		902505014451141	-36.52
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717412 INDN:HARRISON COUNTY RECORD CO ID:1470535472 CCD		902505014451126	-36.38

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717123 INDN:BUENA VISTA COUNTY REC CO ID:1470535472 CCD		902505014451097	-36.36
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717685 INDN:KEOKUK COUNTY RECORDER CO ID:1470535472 CCD		902505014451147	-36.31
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717594 INDN:MILLS COUNTY RECORDER CO ID:1470535472 CCD		902505014451138	-36.31
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717602 INDN:MONTGOMERY COUNTY RECO CO ID:1470535472 CCD		902505014451139	-36.09
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717727 INDN:LOUISA COUNTY RECORDER CO ID:1470535472 CCD		902505014451151	-34.11
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717313 INDN:DAVIS COUNTY RECORDER CO ID:1470535472 CCD		902505014451116	-33.30
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717966 INDN:SAC COUNTY RECORDER CO ID:1470535472 CCD		902505014451171	-33.13
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717396 INDN:HAMILTON COUNTY RECORD CO ID:1470535472 CCD		902505014451124	-32.79
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717180 INDN:CHICKASAW COUNTY RECOR CO ID:1470535472 CCD		902505014451103	-32.62
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717859 INDN:WORTH COUNTY RECORDER CO ID:1470535472 CCD		902505014451162	-32.38
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717875 INDN:WINNEBAGO COUNTY RECOR CO ID:1470535472 CCD		902505014451164	-32.27
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717974 INDN:POWESHIEK COUNTY RECOR CO ID:1470535472 CCD		902505014451172	-31.79
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717669 INDN:JEFFERSON COUNTY RECOR CO ID:1470535472 CCD		902505014451145	-31.72
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717818 INDN:PALO ALTO COUNTY RECOR CO ID:1470535472 CCD		902505014451158	-31.23
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717826 INDN:PLYMOUTH COUNTY RECORD CO ID:1470535472 CCD		902505014451159	-29.86
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717289 INDN:CLAYTON COUNTY RECORDE CO ID:1470535472 CCD		902505014451113	-29.83

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717347 INDN:EMMET COUNTY RECORDER CO ID:1470535472 CCD		902505014451119	-29.32
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718006 INDN:SHELBY COUNTY RECORDER CO ID:1470535472 CCD		902505014451173	-29.14
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717800 INDN:PAGE COUNTY RECORDER CO ID:1470535472 CCD		902505014451157	-29.03
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717198 INDN:CHEROKEE COUNTY RECORD CO ID:1470535472 CCD		902505014451104	-28.17
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718923 INDN:MONONA COUNTY RECORDER CO ID:1470535472 CCD		902505014451179	-28.03
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717479 INDN:FLOYD COUNTY RECORDER CO ID:1470535472 CCD		902505014451132	-27.66
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717776 INDN:JACKSON COUNTY RECORDE CO ID:1470535472 CCD		902505014451156	-27.63
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717263 INDN:CLARKE COUNTY RECORDER CO ID:1470535472 CCD		902505014451111	-27.12
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717958 INDN:RINGGOLD COUNTY RECORD CO ID:1470535472 CCD		902505014451170	-26.81
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717545 INDN:HUMBOLDT COUNTY RECORD CO ID:1470535472 CCD		902505014451136	-26.76
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717420 INDN:FAYETTE COUNTY RECORDE CO ID:1470535472 CCD		902505014451127	-26.35
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717842 INDN:WRIGHT COUNTY RECORDER CO ID:1470535472 CCD		902505014451161	-26.07
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717461 INDN:FREMONT COUNTY RECORDE CO ID:1470535472 CCD		902505014451131	-25.47
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717511 INDN:HENRY COUNTY RECORDER CO ID:1470535472 CCD		902505014451135	-24.10
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717388 INDN:HANCOCK COUNTY RECORDE CO ID:1470535472 CCD		902505014451123	-23.81

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717909 INDN:WASHINGTON COUNTY RECO CO ID:1470535472 CCD		902505014451167	-23.62
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718972 INDN:WINNESHIEK COUNTY RECO CO ID:1470535472 CCD		902505014451180	-23.40
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717305 INDN:CRAWFORD COUNTY RECORD CO ID:1470535472 CCD		902505014451115	-22.22
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717255 INDN:BUTLER COUNTY RECORDER CO ID:1470535472 CCD		902505014451110	-21.94
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717107 INDN:ADAIR COUNTY RECORDER CO ID:1470535472 CCD		902505014451095	-21.43
11/04/19	BANKCARD DES:MTOT DISC ID:528414019716083 INDN:VAN BUREN COUNTY RECOR CO ID:1470535472 CCD		902505014451094	-20.91
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717149 INDN:AUDUBON COUNTY RECORDE CO ID:1470535472 CCD		902505014451099	-20.83
11/04/19	BANKCARD DES:MTOT DISC ID:528414019718022 INDN:UNION COUNTY RECORDER CO ID:1470535472 CCD		902505014451175	-19.59
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717354 INDN:FRANKLIN COUNTY RECORD CO ID:1470535472 CCD		902505014451120	-18.81
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717131 INDN:ALLAMAKEE COUNTY RECOR CO ID:1470535472 CCD		902505014451098	-18.48
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717503 INDN:IDA COUNTY RECORDER CO ID:1470535472 CCD		902505014451134	-18.09
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717370 INDN:GUTHRIE COUNTY RECORDE CO ID:1470535472 CCD		902505014451122	-17.96
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717636 INDN:MITCHELL COUNTY RECORD CO ID:1470535472 CCD		902505014451142	-17.25
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717222 INDN:CASS COUNTY RECORDER CO ID:1470535472 CCD		902505014451107	-13.77
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717115 INDN:ADAMS COUNTY RECORDER CO ID:1470535472 CCD		902505014451096	-12.60
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717248 INDN:CALHOUN COUNTY RECORDE CO ID:1470535472 CCD		902505014451109	-12.37

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717719 INDN:LYON COUNTY RECORDER CO ID:1470535472 CCD		902505014451150	-11.98
11/04/19	BANKCARD DES:MTOT DISC ID:528414019717834 INDN:POCAHANTAS COUNTY RECO CO ID:1470535472 CCD		902505014451160	-10.54
11/04/19	BOFA MERCH SVCS DES:FEE ID:430132313509772 INDN:IA CNTY RCRDRS ASSOC I CO ID:XXXXXXXXXB CCD		902508011493818	-7.89
11/04/19	BOFA MERCH SVCS DES:FEE ID:430132313849862 INDN:IA CNTY RECRDRS ASSN I CO ID:XXXXXXXXXB CCD		902508011493819	-7.89
11/05/19	IOWA COUNTY RECO DES:CCD FL# 19308003932 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902509003983378	-121,167.40
11/05/19	IOWA COUNTY RECO DES:CCD FL# 19308003933 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902509003983379	-11,790.13
11/05/19	IOWA COUNTY RECO DES:CCD FL# 19309003887 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902509011203608	-6,713.00
11/06/19	IOWA COUNTY RECO DES:CCD FL# 19309003887 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902510008902754	-70,185.00
11/06/19	IOWA COUNTY RECO DES:CCD FL# 19310004377 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902510016886405	-7,852.00
11/06/19	IOWA COUNTY RECO DES:CCD FL# 19309003888 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902510008902755	-7,424.35
11/07/19	IOWA COUNTY RECO DES:CCD FL# 19310004377 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902511006300321	-71,983.00
11/07/19	IOWA COUNTY RECO DES:CCD FL# 19311003843 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902511012887316	-11,012.00
11/07/19	IOWA COUNTY RECO DES:CCD FL# 19310004378 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902511006300322	-5,407.52
11/08/19	IOWA COUNTY RECO DES:CCD FL# 19311003843 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902512010768501	-64,426.80
11/08/19	IOWA COUNTY RECO DES:CCD FL# 19312003334 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902512016964873	-14,956.00

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/08/19	IOWA COUNTY RECO DES:CCD FL# 19311003842 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902512010768500	-6,628.93
11/08/19	OASIS AHR, INC. DES:INVOICE ID:H082456 INDN:IOWA COUNTY RECORDERS CO ID:2421368750 CCD		902511017459219	-16,793.66
11/12/19	IOWA COUNTY RECO DES:CCD FL# 19312003334 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902516015990804	-49,582.60
11/12/19	IOWA COUNTY RECO DES:CCD FL# 19316001692 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902516015990807	-9,324.92
11/12/19	IOWA COUNTY RECO DES:CCD FL# 19316006520 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902516024987445	-8,647.40
11/12/19	IOWA COUNTY RECO DES:CCD FL# 19312003335 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902516015990805	-5,077.43
11/13/19	IOWA COUNTY RECO DES:CCD FL# 19316006520 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902517005704063	-64,408.80
11/13/19	IOWA COUNTY RECO DES:CCD FL# 19317004470 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902517014302672	-9,004.60
11/14/19	IOWA COUNTY RECO DES:CCD FL# 19317004470 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902518004776733	-49,661.20
11/14/19	IOWA COUNTY RECO DES:CCD FL# 19318003870 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902518011579660	-35,547.60
11/14/19	IOWA COUNTY RECO DES:CCD FL# 19317004469 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902518004776732	-7,831.36
11/14/19	ACH CARD PAYMENT DES:ACH Pymt ID:IOWA COUNT INDN:4807073210256180 00 CO ID:3001190310 WEB		902518015828707	-6,361.85
11/15/19	IOWA COUNTY RECO DES:CCD FL# 19318003870 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902519010530716	-79,709.60
11/15/19	IOWA COUNTY RECO DES:CCD FL# 19318003871 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902519010530717	-8,082.35
11/15/19	IOWA COUNTY RECO DES:CCD FL# 19319002749 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902519016534342	-7,518.60
11/18/19	IOWA COUNTY RECO DES:CCD FL# 19319002749 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902522011736931	-66,619.00

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/18/19	IOWA COUNTY RECO DES:CCD FL# 19322003833 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902522019591456	-10,666.20
11/18/19	IOWA COUNTY RECO DES:CCD FL# 19319002750 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902522011736932	-6,738.79
11/18/19	IOWALANDRECORDS DES:ELEC FEE ID:505874 INDN:505874 CO ID:3383693141 CCD		902519020456091	-199.00
11/19/19	IOWA COUNTY RECO DES:CCD FL# 19322003833 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902523008719890	-73,080.80
11/19/19	IOWA COUNTY RECO DES:CCD FL# 19323003799 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902523015874304	-11,898.20
11/19/19	IOWA COUNTY RECO DES:CCD FL# 19322003835 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902523008719892	-8,580.10
11/19/19	IOWA COUNTY RECO DES:CCD FL# 19322003834 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902523008719891	-17.00
11/20/19	IOWA COUNTY RECO DES:CCD FL# 19323003799 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902524003366756	-50,870.00
11/20/19	IOWA COUNTY RECO DES:CCD FL# 19324004382 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902524011310146	-10,114.60
11/20/19	IOWA COUNTY RECO DES:CCD FL# 19323003798 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902524003366755	-7,819.00
11/21/19	IOWA COUNTY RECO DES:CCD FL# 19324004382 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902525010170938	-60,009.40
11/21/19	IOWA COUNTY RECO DES:CCD FL# 19325003978 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902525016591000	-8,007.80
11/21/19	IOWA COUNTY RECO DES:CCD FL# 19324004383 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902525010170939	-5,664.30
11/22/19	IOWA COUNTY RECO DES:CCD FL# 19325003978 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902526004373900	-50,623.40
11/22/19	IOWA COUNTY RECO DES:CCD FL# 19326003563 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902526013209894	-13,107.60

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**Withdrawals and other debits - continued**

Date	Transaction description	Customer reference	Bank reference	Amount
11/22/19	IOWA COUNTY RECO DES:CCD FL# 19325003979 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902526004373901	-6,199.30
11/22/19	OASIS AHR, INC. DES:INVOICE ID:H083422 INDN:IOWA COUNTY RECORDERS CO ID:2421368750 CCD		902525021071805	-16,747.20
11/25/19	IOWA COUNTY RECO DES:CCD FL# 19326003563 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902529014660908	-54,937.40
11/25/19	IOWA COUNTY RECO DES:CCD FL# 19329004557 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902529023738587	-9,394.40
11/25/19	IOWA COUNTY RECO DES:CCD FL# 19326003562 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902529014660907	-7,839.30
11/26/19	IOWA COUNTY RECO DES:CCD FL# 19329004557 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902530003643937	-76,582.60
11/26/19	IOWA COUNTY RECO DES:CCD FL# 19330004960 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902530013089236	-11,855.40
11/26/19	IOWA COUNTY RECO DES:CCD FL# 19329004558 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902530003643938	-11,263.83
11/26/19	IOWA COUNTY RECO DES:CCD FL# 19329004556 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902530003643936	-480.20
11/26/19	BANKCARD DES:BTOT ADJ ID:498895199155706 INDN:ELECTRONIC SERVICES SY CO ID:9421403654 CCD		902529029279155	-30.50
11/27/19	IOWA COUNTY RECO DES:CCD FL# 19330004960 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902531004111477	-71,119.60
11/27/19	IOWA COUNTY RECO DES:CCD FL# 19331004353 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902531013472138	-10,518.00
11/27/19	IOWA COUNTY RECO DES:CCD FL# 19330004961 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902531004111478	-8,382.55
11/29/19	IOWA COUNTY RECO DES:CCD FL# 19331004353 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902533016176041	-88,064.40
11/29/19	IOWA COUNTY RECO DES:CCD FL# 19331004354 INDN:SETT-ICRECORD1 CO ID:1421213325 CCD		902533016176042	-7,910.39

**Total withdrawals and other debits****-\$1,699,682.40**

**Checks**

Date	Check #	Bank reference	Amount
11/06	5138	813008592609715	500.00
11/15	5142*	813009892150912	3,960.18
11/20	5143	813008592207012	8,800.00
11/13	5144	813005692883672	1,000.00
11/08	5145	813007652667105	10,521.25
11/12	5146	813009292665810	259.86
11/13	5147	813001492633263	14,000.00
11/12	5148	813009192730584	500.00

Date	Check #	Bank reference	Amount
11/12	5149	813005492206901	62.40
11/08	5150	813008892792337	174.72
11/12	5151	813005492206761	118.17
11/12	5152	813005492206902	67.08
11/12	5154*	813009192729928	45.24
11/15	5155	813006092160713	73.32
11/21	5172*	813006692539318	14,000.00

**Total checks** **-\$54,082.22**  
**Total # of checks** **15**

\* There is a gap in sequential check numbers

**Service fees**

Date	Transaction description	Amount
11/15/19	10/19 ACCT ANALYSIS FEE	-943.16

**Total service fees** **-\$943.16**

*Note your Ending Balance already reflects the subtraction of Service Fees.*

**Daily ledger balances**

Date	Balance (\$)	Date	Balance(\$)	Date	Balance (\$)
11/01	507,998.40	11/13	484,754.22	11/21	489,995.53
11/04	498,401.02	11/14	468,419.03	11/22	496,109.15
11/05	442,419.04	11/15	444,209.11	11/25	504,507.23
11/06	433,473.93	11/18	450,697.27	11/26	482,811.95
11/07	430,487.32	11/19	447,134.71	11/27	462,278.38
11/08	466,078.22	11/20	495,054.84	11/29	449,406.15
11/12	486,052.49				



Iowa County Recorders Association  
**Reconciliation Summary**  
DRAWDOWN, Period Ending 11/30/2019

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	<u>Nov 30, 19</u>
Beginning Balance	25,110.40
Cleared Balance	25,110.40
Uncleared Transactions	
Charges and Cash Advances - 1 item	<u>-1,235.00</u>
Total Uncleared Transactions	<u>-1,235.00</u>
Register Balance as of 11/30/2019	<u><u>26,345.40</u></u>
New Transactions	
Charges and Cash Advances - 1 item	<u>-1,091.60</u>
Total New Transactions	<u>-1,091.60</u>
Ending Balance	<u><u>27,437.00</u></u>

**Iowa County Recorders Association**  
**Reconciliation Summary**  
**Bank of America, Period Ending 11/30/2019**

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	Nov 30, 19
<b>Beginning Balance</b>	495,054.84
<b>Cleared Transactions</b>	
Checks and Payments - 22 items	-535,089.57
Deposits and Credits - 3199 items	489,355.88
<b>Total Cleared Transactions</b>	-45,733.69
<b>Cleared Balance</b>	<b>449,321.15</b>
<b>Uncleared Transactions</b>	
Checks and Payments - 6 items	-912.56
Deposits and Credits - 467 items	269,280.02
<b>Total Uncleared Transactions</b>	268,367.46
<b>Register Balance as of 11/30/2019</b>	<b>717,688.61</b>
<b>New Transactions</b>	
Checks and Payments - 7 items	-77,140.85
Deposits and Credits - 692 items	341,809.58
<b>Total New Transactions</b>	264,668.73
<b>Ending Balance</b>	<b>982,357.34</b>

## Iowa County Recorders Association

## Profit &amp; Loss

November 2019

12/26/19

Accrual Basis

	Nov 19
<b>Income</b>	
<b>BudgetedIncome</b>	
<b>Event Income</b>	
ILR Conference Registration	150.00
<b>Total Event Income</b>	150.00
<b>POSSERVICEFEE</b>	4,253.30
<b>SERVICEFEE</b>	
ACH	53,856.00
CC	4,650.49
DRAWDOWN	7,554.00
<b>Total SERVICEFEE</b>	66,060.49
<b>Total BudgetedIncome</b>	70,463.79
<b>RevolvingIncome</b>	
<b>ERECORDING</b>	
AUDITORFEE	20,010.00
TRANSFERTAX	884,689.60
ERECORDING - Other	545,634.00
<b>Total ERECORDING</b>	1,450,333.60
Expense Reimbursement - CLRIS	23,947.52
Misc. Revolving Income	1,400.00
<b>POSPAYMENT</b>	141,744.42
<b>Total RevolvingIncome</b>	1,617,425.54
<b>Total Income</b>	1,687,889.33
<b>Expense</b>	
<b>Bad Debt Expense</b>	2,352.00
<b>Budgeted Expenses</b>	
<b>Accounting</b>	
Accounting Software-Services	139.98
Bookkeeping	4,400.00
<b>Total Accounting</b>	4,539.98
<b>Administrative Support</b>	1,327.50
<b>Advertising</b>	0.00
<b>Local Maint. Expense</b>	259.86
<b>Marketing-Communications</b>	3,293.75
<b>Office Tech Support</b>	400.00
<b>Payment Expenses</b>	
Bank Account Analysis Fee	943.16
<b>BOA Merchant Service Charge</b>	
BOAOLN 430132313509772 Mer Acct	142.64
BOAOTC 430132313849862 Mer Acct	7.89
<b>Total BOA Merchant Service Charge</b>	150.53
<b>Gateway Transaction Fees</b>	
POSTransactionsFees	9,236.32
<b>Total Gateway Transaction Fees</b>	9,236.32
<b>Total Payment Expenses</b>	10,330.01
<b>Project Management</b>	5,500.00
<b>Software Dev. - Programming</b>	19,843.10
<b>Software License-Maintenance</b>	5,800.00
<b>Total Budgeted Expenses</b>	51,294.20
<b>Depreciation Expense</b>	4,435.61
<b>Miscellaneous</b>	4.76

## Iowa County Recorders Association

## Profit &amp; Loss

November 2019

12/26/19

Accrual Basis

	<u>Nov 19</u>
<b>RevolvingExpenses</b>	
Computer Software	254.55
Computer Support	6,735.16
Dues and Subscriptions	200.06
Education and Outreach-Rev	337.20
<b>ESS Committee</b>	
ESS Committee Travel	657.93
ESS Meeting Expenses	245.90
Official Publications	463.50
<b>Total ESS Committee</b>	<u>1,367.33</u>
<b>ESSPayments</b>	
COUNTYDISTRIBUTION	1,450,918.60
POSDISTRIBUTION	138,437.34
<b>Total ESSPayments</b>	<u>1,589,355.94</u>
<b>Legal Fees</b>	2,000.00
<b>Merit Resources</b>	16,154.00
<b>Office Supplies</b>	11.38
<b>Postage and Delivery</b>	137.50
<b>Teleconference</b>	91.60
<b>Total RevolvingExpenses</b>	<u>1,616,644.72</u>
<b>Total Expense</b>	<u>1,674,731.29</u>
<b>Net Income</b>	<u><u>13,158.04</u></u>

## Iowa County Recorders Association

## Balance Sheet

As of November 30, 2019

12/23/19

Accrual Basis

	<u>Nov 30, 19</u>
<b>ASSETS</b>	
<b>Current Assets</b>	
<b>Checking/Savings</b>	
Bank of America	
Unrestricted Reserve Account	13,878.22
Bank of America - Other	703,810.39
<b>Total Bank of America</b>	<u>717,688.61</u>
<b>Total Checking/Savings</b>	717,688.61
<b>Accounts Receivable</b>	
Accounts Receivable	3,630.54
<b>Total Accounts Receivable</b>	<u>3,630.54</u>
<b>Other Current Assets</b>	
Due from State	9,151.38
Prepaid Expenses	149,596.23
<b>Total Other Current Assets</b>	<u>158,747.61</u>
<b>Total Current Assets</b>	880,066.76
<b>Fixed Assets</b>	
Accumulated Depreciation	-493,941.05
Asset in Process	221,952.42
Computer Equipment	566,393.44
<b>Total Fixed Assets</b>	<u>294,404.81</u>
<b>TOTAL ASSETS</b>	<u><u>1,174,471.57</u></u>
<b>LIABILITIES &amp; EQUITY</b>	
<b>Liabilities</b>	
<b>Current Liabilities</b>	
Accounts Payable	
Accounts Payable	14,214.56
<b>Total Accounts Payable</b>	<u>14,214.56</u>
<b>Credit Cards</b>	
Corp-BOA Visa 2026	2,942.67
<b>Total Credit Cards</b>	<u>2,942.67</u>
<b>Other Current Liabilities</b>	
Accrued Compensation	23,490.53
Deferred Revenues	137,670.97
DRAWDOWN	26,345.40
<b>Total Other Current Liabilities</b>	<u>187,506.90</u>
<b>Total Current Liabilities</b>	<u>204,664.13</u>
<b>Total Liabilities</b>	204,664.13
<b>Equity</b>	
Retained Earnings	1,003,271.83
Net Income	-33,464.39
<b>Total Equity</b>	<u>969,807.44</u>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<u><u>1,174,471.57</u></u>



IOWA COUNTY RECORDERS  
PHIL DUNSHEE

Commercial Card

November 01, 2019 - November 30, 2019

Company Statement

Account Information	Payment Information	Account Summary
<b>Mail Billing Inquiries to:</b> BANKCARD CENTER PO BOX 982238 EL PASO, TX 79998-2238  <b>Customer Service:</b> 1.888.449.2273 24 Hours  <b>TTY Hearing Impaired:</b> 1.800.222.7365 24 Hours  <b>Outside the U.S.:</b> 1.509.353.6656 24 Hours  <b>For Lost or Stolen Card:</b> 1.888.449.2273 24 Hours	Statement Date ..... 11/30/19 <b>Payment Due Date ..... 12/19/19</b> Days in Billing Cycle ..... 30 Credit Limit ..... \$25,000 Cash Limit ..... \$5,000 <b>Total Payment Due ..... \$2,942.67</b>	Previous Balance ..... \$6,361.85 Payments ..... -\$6,361.85 Credits ..... \$0.00 Cash ..... \$0.00 Purchases ..... \$2,941.47 Other Debits ..... \$0.00 Overlimit Fee ..... \$0.00 Late Payment Fee ..... \$0.00 Cash Fees ..... \$0.00 Other Fees ..... \$1.20 Finance Charge ..... \$0.00 <b>Current Balance ..... \$2,942.67</b>

Cardholder Activity Summary				
Account Number	Credits	Cash	Purchases and Other Debits	Total Activity
DUNSHEE, PHIL				
25,000	0.00	0.00	2,942.67	2,942.67

Transactions						
Posting Transaction	Date	Description	Reference Number	MCC	Charge	Credit
<b>IOWA COUNTY RECORDERS</b>						<b>Total Activity</b>
Account Number: [REDACTED]						<b>-\$6,361.85</b>
11/14	11/14	PAYMENT CENTER	318862000000000000013011	0008		6,361.85
<b>DUNSHEE, PHIL</b>						<b>Total Activity</b>
Account Number: [REDACTED]						<b>2,942.67</b>
11/01	10/31	REVIO *CallTower	385-2596210 UT	24906419304081994480481	7399	91.60

0636185 0294267 0294267 4807073210256180

BANK OF AMERICA  
PO BOX 15731  
WILMINGTON, DE 19886-5731

IOWA COUNTY RECORDERS  
PHIL DUNSHEE  
8711 WINDSOR PKWY STE 2  
JOHNSTON, IA 50131-2296

Account Number: [REDACTED]  
November 01, 2019 - November 30, 2019

**Total Payment Due ..... \$2,942.67**  
**Payment Due Date ..... 12/19/19**

Enter payment amount  
\$ [REDACTED]

Check here for a change of mailing address or phone numbers.  
Please provide all corrections on the reverse side.

Mail this coupon along with your check payable to:  
**BANK OF AMERICA**

**Transactions**

*Posting Transaction*

<i>Date</i>	<i>Date</i>	<i>Description</i>	<i>Reference Number</i>	<i>MCC</i>	<i>Charge</i>	<i>Credit</i>
11/04	11/03	Amazon web services aws.amazon.coWA	24692169307100351874551	7399	224.25	
11/05	11/04	ADOBE CREATIVE CLOUD 800-833-6687 CA	24431069308026696646619	5734	56.17	
11/05	11/04	TARGET 00017913 URBAN DALE IA	24164079308091007257037	5411	31.13	
11/07	11/06	PALMERSDELIANDMARKET COM DES MOINES IA	24013399310000862276785	5812	135.53	
11/13	11/12	PANERA BREAD #203216 319-365-9093 IA	24231689316083727475903	5812	79.24	
11/13	11/12	ADOBE PRODUCTS 800-833-6687 CA	24431069316026717369761	5734	52.99	
11/13	11/12	SMART FURNITURE INC. 650-6222200 TN	24436549317010719987668	5712	300.00	
11/14	11/13	PRICE CHOPPER #1318 JOHNSTON IA	24231689318837001500381	5411	110.00	
11/14	11/13	THE UPS STORE #4709 JOHNSTON IA	24692169318100823936878	7399	254.40	
11/15	11/14	WWW.MAYTECH.NET WWW	74007039319920001023028	5968	90.00	
11/15	11/15	INTERNATIONAL TRANSACTION FEE	74007039319920001023028	0001	0.90	
11/18	11/14	HOMEMAKERS FURNITURE URBAN DALE IA	24071059319939190652961	5712	376.78	
11/20	11/19	AMAZON.COM*3Z3PR7DG3 AMZNAMZN.COM/BILLWA	24431069324083715367156	5942	11.38	
11/21	11/20	WALGREENS #3773 URBAN DALE IA	24445009325000885317364	5912	4.76	
11/22	11/21	Intuit *QuickBooks 833-830-9255 CA	24692169325100430126393	5734	109.98	
11/25	11/22	THE UPS STORE #4709 JOHNSTON IA	24692169327100434003299	7399	169.60	
11/25	11/22	ATLASSIAN ATLASSIAN B.V	74697049327040416868968	5734	30.00	
11/25	11/25	INTERNATIONAL TRANSACTION FEE	74697049327040416868968	0001	0.30	
11/25	11/23	MAILCHIMP *MISC MAILCHIMP.COMGA	24692169327100940025240	5968	337.20	
11/26	11/25	PRICE CHOPPER #1318 JOHNSTON IA	24231689330837001507745	5411	27.50	
11/27	11/26	RIGHT NETWORKS 603-324-0400 NH	24055239330207677405300	4816	30.00	
11/29	11/26	OFFICE DEPOT #1090 800-463-3768 MN	24137469331500967270994	5965	379.46	
11/29	11/27	BUSINESS PUBLICATIONS 515-288-3336 IA	24656279332017046879672	5192	39.50	

**Finance Charge Calculation**

Your **Annual Percentage Rate (APR)** is the annual interest rate on your account.

	<b>Annual Percentage Rate</b>	<b>Balance Subject to Interest Rate</b>	<b>Finance Charges by Transaction Type</b>
PURCHASES	11.00% V	\$0.00	\$0.00
CASH	11.00% V	\$0.00	\$0.00

V = Variable Rate (rate may vary), Promotional Balance = APR for limited time on specified transactions.

**Iowa County Recorders Association**  
**Reconciliation Summary**  
Corp-BOA Visa 2026, Period Ending 11/30/2019

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	<u>Nov 30, 19</u>
<b>Beginning Balance</b>	6,361.85
<b>Cleared Transactions</b>	
Charges and Cash Advances - 22 items	-2,942.67
Payments and Credits - 1 item	6,361.85
	<u>3,419.18</u>
<b>Total Cleared Transactions</b>	<u>3,419.18</u>
<b>Cleared Balance</b>	<b><u>2,942.67</u></b>
<b>Register Balance as of 11/30/2019</b>	2,942.67
<b>New Transactions</b>	
Charges and Cash Advances - 9 items	-5,314.61
Payments and Credits - 1 item	2,942.67
	<u>-2,371.94</u>
<b>Total New Transactions</b>	<u>-2,371.94</u>
<b>Ending Balance</b>	<b><u>5,314.61</u></b>



Report ID: FR008B  
 Source: I/3 Finance  
 Date: 11/1/19 - 11/30/19  
 Fund: 0255  
 BS Account: 1101

STATE OF IOWA  
 OLLD BALANCE SHEET SUMMARY

Page: 1 of 1  
 Run Date: 12/05/2019  
 Run Time: 01:00:07 PM

Doc CD	Posting Code	Cycle Date	Debit Amount	Credit Amount	Balance
Beginning Balance					677,852.35
AD	A001	11/12/19		49,090.17	628,762.18
CDR	A001	11/13/19	54,667.53		683,429.71
JV1	A001	11/22/19	1,627.37		685,057.08

**Iowa Land Records - Fund 255**  
**Reconciliation Detail**  
 State Treasurer, Period Ending 11/30/2019

Type	Date	Num	Name	Clr	Amount	Balance
<b>Beginning Balance</b>						677,852.35
<b>Cleared Transactions</b>						
<b>Checks and Payments - 5 items</b>						
General Journal	11/11/2019	SW11...		X	-3,960.18	-3,960.18
Bill Pmt -Check	11/12/2019	SW11...	Iowa County Recorde...	X	-23,947.52	-27,907.70
Bill Pmt -Check	11/12/2019	SW11...	Enterprise Iowa	X	-14,755.22	-42,662.92
Bill Pmt -Check	11/12/2019	SW11...	CSI	X	-7,314.53	-49,977.45
Bill Pmt -Check	11/12/2019	SW11...	LightEdge	X	-3,072.90	-53,050.35
Total Checks and Payments					-53,050.35	-53,050.35
<b>Deposits and Credits - 2 items</b>						
General Journal	11/11/2019	SW11...		X	3,960.18	3,960.18
Deposit	11/30/2019			X	56,294.90	60,255.08
Total Deposits and Credits					60,255.08	60,255.08
Total Cleared Transactions					7,204.73	7,204.73
Cleared Balance					7,204.73	685,057.08
Register Balance as of 11/30/2019					7,204.73	685,057.08
<b>Ending Balance</b>					<b>7,204.73</b>	<b>685,057.08</b>

Iowa Land Records - Fund 255  
**Profit & Loss**  
 November 2019

	Nov 19
<b>Ordinary Income/Expense</b>	
<b>Income</b>	
Reserve Expenses Spent	3,960.18
E-Recording Fee	54,667.53
Interest	1,627.37
	60,255.08
<b>Total Income</b>	
<b>Expense</b>	
<b>Administration</b>	
Communications	4,030.00
Administrative Assistant	1,620.00
<b>ESS Meetings</b>	
ESS Travel Expenses	62.40
ESS Meeting Expenses	74.72
	137.12
<b>Total ESS Meetings</b>	
Legal Fees	1,000.00
Legal Fees - Govt. Relations	500.00
Professional Fees	
Oasis-Paychex	260.00
	260.00
<b>Total Professional Fees</b>	
Project Management	5,500.00
	13,047.12
<b>Total Administration</b>	
<b>Customer Support</b>	
Account Manager	6,110.28
	6,110.28
<b>Total Customer Support</b>	
<b>Education and Outreach</b>	
Misc. Color Printing	250.00
<b>Online Educational Tools</b>	
MailChimp	449.00
Salesforce-Exact Target	-27.78
Online Educational Tools - Other	109.16
	530.38
<b>Total Online Educational Tools</b>	
	780.38
<b>Total Education and Outreach</b>	
<b>Hosting</b>	
Bandwidth	3,072.90
<b>Computer Equipment</b>	
Switches	3,960.18
	3,960.18
<b>Total Computer Equipment</b>	
<b>Software</b>	
FTP Software	90.90
Jira/Confluence	30.30
Cloud Storage	215.83
	337.03
<b>Total Software</b>	
	7,370.11
<b>Total Hosting</b>	
<b>ILR External Develo-Programming</b>	
Redaction Services	
Back File Redaction	0.00
Forward File Redaction	7,314.53
	7,314.53
<b>Total Redaction Services</b>	
	7,314.53
<b>Total ILR External Develo-Programming</b>	

Iowa Land Records - Fund 255  
**Profit & Loss**  
November 2019

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	<u>Nov 19</u>
ILR Internal Develo-Programming	
Technical Lead	10,852.92
<b>Total ILR Internal Develo-Programming</b>	<b>10,852.92</b>
<b>Office Operations</b>	
Office Space Lease	2,500.00
Office Supplies	95.37
Official Publication Expense	44.86
Parking	3.00
Teleconference	91.60
Telephone/Internet	480.00
Office Tech Support	400.00
<b>Total Office Operations</b>	<b>3,614.83</b>
<b>Total Expense</b>	<b>49,090.17</b>
<b>Net Ordinary Income</b>	<b>11,164.91</b>
<b>Net Income</b>	<b><u>11,164.91</u></b>

Iowa Land Records - Fund 255  
**Balance Sheet**  
As of November 30, 2019

	<u>Nov 30, 19</u>
<b>ASSETS</b>	
Current Assets	
Checking/Savings	
State Treasurer	
Unrestricted Operating Reserve	107,118.09
Equipment Replacement Fund	325,107.68
Restricted Operating Reserve	100,000.00
Redaction Reserve Account	32,817.78
State Treasurer - Other	120,013.53
	<hr/>
Total State Treasurer	685,057.08
Total Checking/Savings	685,057.08
	<hr/>
Total Current Assets	685,057.08
	<hr/>
<b>TOTAL ASSETS</b>	<b>685,057.08</b>
	<hr/> <hr/>
<b>LIABILITIES &amp; EQUITY</b>	
Equity	
Opening Bal Equity	433,569.23
Retained Earnings	995,116.68
Reserved Retained Earnings	-786,942.07
Net Income	43,313.24
	<hr/>
Total Equity	685,057.08
	<hr/>
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>685,057.08</b>
	<hr/> <hr/>

**From:** Ashlyn (MailChimp Billing) <ustax@mailchimp.com>  
**Sent:** Friday, December 20, 2019 4:49 PM  
**To:** [kross@clris.com](mailto:kross@clris.com)  
**Subject:** [Mailchimp] Re: Tax Exemption - Iowa County Recorders Association (6631345)



**Ashlyn (Mailchimp)**

Dec 20, 5:49 PM EST

Hey Kati,

Thanks so much for writing in to us with the account's tax exempt documentation. I'd be happy to help here.

That 2019 form is perfect, thanks. I've now filed this in our records and marked the account as tax exempt in our system. You will not see any further state or local taxes.

I've also processed a refund for the tax billed to the account's recent monthly plan charge.

*You should see a credit for the refund appear on your credit card statement anytime between now and the next 5 to 7 business days. If a debit card was used for payment, the refund may*

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*take up to 30 days to appear on your statement.*

Please let me know if you have any questions and I'd be glad to help!

Thank you,

Ashlyn

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E-Submission Trends

