

Finance Subcommittee

September 10, 2019

The ESS Finance Subcommittee held a meeting via teleconference on Thursday, September 10, 2019.

Members Present: Geralyn Greer, Sheri Jones, Stacie Herridge, Deb Kupka, Amy Assink and Jo Greiner

Other Participants: Phil Dunshee, Lisa Long, Kati Ross, Gary Wilgenbusch

Meeting Summary

The Subcommittee reviewed the August 8, 2019 meeting summary. Geralyn Greer made a motion to approve the meeting summary. Deb Kupka seconded, and the motion was approved.

Project Accounts Payable Reports

Bills as specified in the September BOA Accounts Payable table were reviewed. Bills included Enterprise Iowa, \$10,521.25 and Imagetek Inc, \$259.86.

Bills as specified in the September Fund 255 Accounts Payable table were reviewed. Bills included: Enterprise Iowa, \$10,382.50 and \$5,009.17; CSI, \$12,064.83; Lightedge, \$3,072.90 and Iowa County Records, \$28,073.50.

Stacie Herridge made a motion to approve the September BOA and Fund 255 Accounts Payable tables. Jo Greiner seconded, and the motion was approved.

Potential Future Budgeting/Financial Changes

The Project Manager discussed the Iowa Land Records team working to schedule a meeting with staff from offices of the State Auditor and State Treasurer to discuss potential future changes to Iowa Land Records budgeting and accounting. The Finance Subcommittee was asked to provide their feedback regarding these potential changes.

Financial Reports

The July 2019 BOA and Fund 255 financial reports were reviewed. Sheri Jones made a motion to approve the financial reports. Deb Kupka seconded, and the motion was approved.

August Metrics

In the month of August there were a record number of E-Submission documents. Over 25,983 documents were electronically submitted.

The meeting was adjourned at 9:15 AM

The next meeting of the Finance Subcommittee will be held on October 8th at 8:30 AM.