

ESS

Electronic Services System – Standards Subcommittee Meeting

Agenda

April 16, 2019

8711 Windsor Parkway, Suite 2

10:00 A.M. to 3:00 P.M.

- **Welcome and Introductions**
- **January 15, 2019 Meeting Summary – Approval**
- **Standards 101**
 - **Subcommittee Charge and Role**
 - **ILR-ESS Policy History – ICRA Policy – Iowa Code - 28E**
 - **Policies and Procedures Overview**
 - **Governance**
 - **Finance**
 - **CLRIS Data and Information Standards**
 - **County Data and Information Standards**
 - **County Data to ILR Standards**
 - **Electronic Recording Standards**
 - **Personally Identifiable Information Standards**
 - **Terms of Use and Privacy Policies**
 - **Policy Compliance Procedures**
 - **Maintenance Cost Sharing Program**
 - **Future Policy Focus Areas**
 - **New Services and Applications**
 - **Data Integration and Sharing**
 - **Governance and Accountability**
 - **Funding and Sustainability**
- **Current Policies and Procedures Topics**
 - **Reserve Fund Policies (1.7(6)) – Approval**
 - **Financial Procedure Policies – Approval**
 - **Document Retention Policy – Approval**
 - **Security Policies – Approval**
 - **Groundwater Hazard Best Practices – Approval**
 - **Certified Copies Best Practices – Approval**
 - **Remote Notarization – Approval**
 - **Section 5.x – Electronic Document Rejection Update – Approval**
- **Key Project Updates**
 - **E-Submission 2.0 Recorders' Interface – Testing and Production – Approval**
 - **E-Submission 2.0 Submitters' Interface – Design – Discussion**
 - **Content Management and Web Development RFI – Discussion**
- **PRIA Future Engagement – Discussion**
- **Adjournment**

Next Regular Meetings:

July 16th, 2019

October 15th, 2019